



City of Fort St. John  
 10631 – 100<sup>th</sup> Street  
 Fort St. John BC  
 V1J 3Z5

## Application for a Sign Permit City of Fort St. John Sign Bylaw No. 2594, 2024

### Applicant Information

Applicant Name(s): (Please print)	Applicant Address:
Applicant Phone Number & Contact Email Address:	Business Name (if applicable):

### Registered Owner Information

Owner's Name: (Please print)	Owner's Mailing Address
Owner's Contact Phone Number:	Owner's Contact Email Address:

### Sign Information

Address where sign will be located:	Legal Description: Lot:                      Block:                      Plan:	
Sign will be: <input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Relocation	Text of sign:	
Type of Sign (check all that apply): <input type="checkbox"/> Awning <input type="checkbox"/> Balloon <input type="checkbox"/> Bench <input type="checkbox"/> Canopy <input type="checkbox"/> Changeable Copy <input type="checkbox"/> Development <input type="checkbox"/> Development Application <input type="checkbox"/> Directional	<input type="checkbox"/> Election <input type="checkbox"/> Fascia <input type="checkbox"/> Freestanding <input type="checkbox"/> Home Based Business <input type="checkbox"/> Painted Wall <input type="checkbox"/> Portable Changeable Copy Signs <input type="checkbox"/> Primary Freestanding <input type="checkbox"/> Projecting	<input type="checkbox"/> Promotional <input type="checkbox"/> Real Estate Directional <input type="checkbox"/> Real Estate <input type="checkbox"/> Roof <input type="checkbox"/> Secondary Freestanding <input type="checkbox"/> Subdivision Entry Sign <input type="checkbox"/> Temporary <input type="checkbox"/> Window
Lot Area:	Sign Height:	Copy Area:
		Sign Clearance:

### Additional Information Required

- A drawing of the proposed sign to scale showing the copy sign area, sign dimensions and any sign structure.
- A site plan showing the location of the proposed sign in relation to the premises boundaries, existing signs and building(s) on the premises or proposed to be constructed.
- The proposed weight, height and clearance of the sign.
- The specifications of the structural and footing details and materials for the proposed sign.
- If the proposed sign is intended to be connected to an electrical energy source, written notice confirming that the Electrical Safety Branch of British Columbia has approved that connection.

### Owner/Agent Authorization

I HEREBY AGREE to indemnify and keep harmless the City of Fort St. John and its employees against all claims, liabilities, judgments, costs and expenses of whatsoever kind which may in any way occur against the said City and its employees in consequence of and incidental to, the granting of this permit, if issued, and I further agree to conform to all requirements of the Sign Bylaw and all other statutes and bylaws in force in the City of Fort St. John.

Signature of Owner/ Agent: \_\_\_\_\_ Printed name of Owner/ Agent: \_\_\_\_\_

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

### For Office Use Only

Sign Permit Approved by:	Date Approved:	Permit fee: <b>\$50.00</b>
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