City of Fort St. John
10631 100 Street | Fort St. John, BC | V1J 3Z5
(250) 787 8150 City Hall
(250) 787 8181 Facsimile

Form M

LANDSCAPING AND PAVING DEPOSIT

_____ _____

Civic Address of Property: **Building Permit No.**

Deposit Breakdown: $_____ $_____ **$**_____

Landscaping Paving **Deposit Total**

Before issuance of a Building Permit, the Owner shall provide to the City of Fort St. John, this form as a signed acknowledgement and shall deposit with the City, a security in the total amount of landscaping and paving costs calculated above, in the form of cash, certified cheque or an irrevocable and unconditional automatically renewing standby letter of credit against the cost of landscaping and paving for the property addressed above, as described in the City's Building Bylaw.

The security shall be returned, less any costs incurred upon completion of the landscaping and paving for the related Building Permit or where the Building Permit has been cancelled and upon confirmation that no work has been started on the above property. The landscaping and paving deposit will not be refunded when there is snow on the ground. The deposit will be refunded to the *Owner* or Agent who originally submitted the funds.

In the event that the landscaping and paving required is not undertaken and approved by the City of Fort St. John **by this date** _____, the City of Fort St. John shall serve written notice to the registered Owner of intent to undertake the landscaping and/or paving, and will complete the landscaping and/or paving according to the Landscape and Site Plan and deduct the costs incurred from the landscape and paving deposit as pursuant to the City Building Bylaw.

In the event that there are insufficient monies included in the landscaping and paving deposit provided from the Owner, the Owner shall pay the amount of the insufficiency to the City of Fort St. John forthwith upon the receipt of the City's invoice for that amount, whether or not the City has completed or will complete the remainder of the paving and/or landscaping to be completed as per Section 26.2.3 of the City's Building Bylaw.

The landscaping and paving deposit in the sum of $_____ was submitted to the City on this _____ day of _____, 20_____ by: (please check one of the boxes below)

☐ **the Owner** ☐ **the Authorized Agent**

_____ _____

Owner/ Agent Signature Owner/ Agent Name (Please Print)

For Office Use Only:

Deposit Received by: _____ Date: _____

Approved by: _____