

REQUEST FOR PROPOSAL

COMMUNITY GRANT WRITER SERVICES

The City of Fort St. John is looking for a qualified proponent to provide Grant writing services to support local non-profit community groups.

The successful proponent will demonstrate professional proficiency and a commitment to superior service levels. The grant writer will work with local non-profits and community groups to seek out funding opportunities and assist with writing and completing funding applications to said opportunities.

Proposal documents and any reference material for this project will only be distributed electronically in digital format through the tendering website at <https://fortstjohn.bidsandtenders.ca/>.

Questions regarding this Request for Proposal must be submitted in writing only to economicdevelopment@fortstjohn.ca no later than **April 16, 2025 at 1:00 PM local time**.

Proposals shall be submitted by **April 29, 2025 at 2:00 PM local time** by emailing a Digital PDF to economicdevelopment@fortstjohn.ca. Proposals received by other methods will not be accepted.

www.fortstjohn.ca



FORT ST. JOHN
The Energetic City

