

Form L

DAMAGE DEPOSIT

_____ **Civic Address of Property:**

_____ **Building Permit No.**

Before issuance of a Building Permit, which proposes construction on lands adjacent to municipal property, the Owner shall provide to the City of Fort St. John, this form as a signed acknowledgement and shall deposit with the City, a security in the amount **\$5,000.00** (five thousand dollars) in the form of cash, certified cheque, or an irrevocable and unconditional automatically renewing standby letter of credit, against costs of repairs for all municipal roads, works, or property damaged in any way through the construction described in the said Building Permit.

The security shall be returned, less any repair costs incurred, upon issuance of an Occupancy Permit for the related Building Permit or where the Building Permit has been cancelled, and upon confirmation that municipal property has not been damaged or, if damage has occurred, that it has been fully and satisfactorily repaired. **The Damage Deposit will be refunded to the Owner or Agent that submitted the deposit. The Damage Deposit will not be refunded when there is snow on the ground.**

As per Section 26 of the City of Fort St. John's Building Bylaw, every Owner to whom a permit is issued is responsible for the cost of repair(s) to damage to any municipal property that occurs during construction as authorized by that permit. Upon receipt of written notice from the City of damage or deficiencies to municipal property, the City shall undertake the repair(s) of the said property. The City will then deduct the cost incurred from the Damage Deposit. If the cost of repairs to municipal property is greater than the Damage Deposit provided, the Owner shall pay the amount of the insufficiency to the City forthwith upon receipt of the City's invoice for that amount.

The Damage Deposit in the sum of \$5,000.00 (five thousand dollars) was submitted to the City on the _____ day of _____, 20_____ by: (please check one of the boxes below)

the Owner

the Authorized Agent

_____ **Owner / Agent Signature**

_____ **Owner / Agent Name (Please Print)**

_____ **Owner/ Agent Mailing Address**

_____ **Owner/ Agent Email Address**

(_____) _____ **Owner/ Agent Phone Number**

For Office Use Only:

Damage Deposit Received by: _____ **Date:** _____