



Minutes
Council's Response Committee on Housing and Emergency Shelter (CRCHES)
Committee Meeting
October 8, 2025 – 9 am
Finance Meeting Room, City Hall

Attendees: Councillor Trevor Bolin, Councillor Gord Klassen, Bonnie McCue, and Glennis Wunderlich (recording secretary)

1. Call To Order:

9:00 am

2. Approval of the Agenda:

The agenda was approved by consensus.

3. Approval of the Previous Meeting Minutes:

The August 13, 2025, CRCHES meeting minutes were provided and will be included on the next Regular Council agenda.

4. Invited Guests/Presentations

None.

5. Updates and Progress Reports:

- Response from Ministry of Housing and Municipal Affairs was provided. – The response provided information on ways to increase affordable housing in Fort St. John. Several Building BC funding programs were provided including the Community Housing Fund, the Indigenous Housing Fund, the Women's Transitional Housing Fund, and the Supportive Housing Fund.
- Response from BC Housing Associate Vice President, Heidi Hartman was provided. – The response affirmed BC Housing's commitment to filling occupiable units and preparing units for occupancy in the city as soon as possible. It also specified that the procedure for providing quarterly reports was in progress. The Information Sharing Agreement required for reporting is pending action by BC Housing.
- Response from BC Housing Non-Profit Portfolio Manager, David Sheach was provided. – The response indicated that due attention would be given to the Salvation Army Shelter HVAC repairs that had been delayed.
- Memo from the Public Safety Manager was reviewed – The memo clarified the legal definition of an "aggressive dog" indicated that reports by staff at the shelter have previously not fit the definition.

- Committee Member Updates:
 - Councillor Klassen conversed with Alliance Church administration; conversations will be ongoing to gain insights on being located adjacent to the Shelter.

6. Ongoing Discussion Items

None.

7. New Business

- CRCHES Update Report to Council Draft – Additions to the report were discussed and as well as an area of focus, understanding the human side of homelessness
- Plan to facilitate a meeting with administrators of community service agencies
Tentative date: November 21 at 2 pm
A preliminary invitation list, including individuals in positions of authority from local organizations, will be circulated to the Committee for review.

8. Budget and Resource Planning

Discussed allocating funds to host the Community Agencies Connections meeting.

Councillor Bolin left the meeting.

9. Action Items

- Prepare updated report to present to Council at a meeting on November 10
 - Councillor Bolin – Forward relevant real estate and vacancy statistics for the report
- Invite Foundry Fort St. John to attend a future meeting and follow up on pending responses
- Confirm the invitation list and structure for the Community Agencies Connections meeting and extend invites

10. Adjournment

10:13 am