

Minutes of Regular North Peace Leisure Pool Commission Meeting



Date: March 6, 2018
Time: 10:03 a.m. – 11:36 a.m.
Place: NPLP – Meeting Room

Chair: Commissioner Bruce Christensen, Councillor, City of Fort St. John
Present: Commissioner Arlene Boon, Director Area B, PRRD
Commissioner Karen Goodings, Director Area B, PRRD
Commissioner Willi Couch, PRRD
Commissioner Brad Sperling, Director Area C, PRRD
Trish Morgan, General Manager of Community Services, PRRD
Karin Carlson, Pool Manager, City of Fort St. John
Robin Langille, Director of Facilities and Grounds, City of Fort St. John
Corey Callison, Facilities Manager, City of Fort St. John
Carrie Storzynsky, Clerk III, City of Fort St. John
Ken Welsh, Inconnu Swim Club Representative

Absent: Commissioner Gord Klassen, Councillor, City of Fort St. John
Ross deBoer, Director of Recreation and Leisure Services, City of Fort St. John
Shirley Collington, Director of Finance, City of Fort St. John

1. Call Meeting to Order:
The meeting was called to order at 10:03 a.m.

2. Additions to the Agenda: <ul style="list-style-type: none">Additional report – PRRD to new business	Action
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3. Adoption of the Agenda: Resolution No. 05/18 MOVED by Commissioner Boon SECONDED by Commissioner Couch <i>“THAT, the agenda be adopted as presented or amended.”</i> CARRIED	Action
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4. Adoption of the Minutes: Resolution No. 06/18 MOVED by Commissioner Boon SECONDED by Commissioner Couch <i>“THAT, the minutes of the North Peace Leisure Pool Committee Meeting of January 30, 2018 be accepted as presented.”</i> CARRIED	Action
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5. Business Arising from the Minutes: None	Action
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6. Delegation: None	Action
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7. Old Business: Processing Fees <ul style="list-style-type: none">When processing online there is a processing fee from the online software, to avoid the extra fee you can call to register or come into the NPLP and see the CSR.	Action
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<p>Thank you</p> <ul style="list-style-type: none"> Ride for the Disabled submitted a card and a letter of thanks to the commission. 	
<p>8. Correspondence: None.</p>	<p>Action</p>
<p>9. New Business: a) North Peace Leisure Pool/Recreation Centre Feasibility Study - PRRD:</p> <ul style="list-style-type: none"> Trish Morgan, General Manager of Community Services; <ul style="list-style-type: none"> Included review of meeting from January 19, 2018 – with the Regional District, City of Fort St. John and District of Taylor and the draft scope of the work for this project was discussed. The timeline was outlined and RFP will go out Friday, March 16, 2018. Plenary session will be presented March 31, 2019. Hoping to have a multi-use facility and discussed play space/gymnastics/indoor use – but realistically there may not be enough funds to appease all ideas. Planning; <ul style="list-style-type: none"> Will host 'pop-up' information booths starting in 2018 at local events around the city. Will provide a risk analysis to assess any risks associated to mitigate any risk in future. It is suggested that first nations be included in the RFP. Possible room for corporate sponsorship. The commission will be involved and informed at each level. 	<p>Action</p>
<p>10. Reports: a) Pool Manager Report – Karin Carlson, City of Fort St. John:</p> <ul style="list-style-type: none"> Programming/Lessons; <ul style="list-style-type: none"> Lesson revenue YTD is at 7.6%. Lessons are consistently running at full capacity (90%). Snorkel class will run again next year, Ernie's Sporting Goods provided the equipment for the program, and was a great partnership for them also. One Stop Registration is happening at the Totem Mall March 10th from 10am-2pm. SD60 & Special Needs patrons; <ul style="list-style-type: none"> Special needs equipment that was installed last year is working well for most patrons, but a specific child with limited upper body strength is unable to use the lift. The repairs to the lift that would be required are costly and would put it out of commission for a time. Our current lift moves very slowly, so our patrons get cold waiting on lift. Physiotherapist came in and assessed equipment in 2015 of which there was a long list of repairs required, along with purchasing new accessible equipment. All requirements were met and corrections made. Unfortunately there is no way to 'speed-up' the hydraulics on the lift – it is moving to its max capacity. SD60 grade 11&12 students have been using fitness and swimming as elective courses for credit with the high school, would be a great intro to hiring staff in future. User Stats as of Feb. 24th are up from last year to date; <ul style="list-style-type: none"> 36,174 visitors (up from 24,322 last year). 12,000 visits up from Feb. 2017. Staffing concerns; <ul style="list-style-type: none"> With 5 lifeguards on maternity leave in 2017, confirmed 2 are coming back in 2018 (one is expecting). Staffing is a concern in BC and the region equally. Possibility of offering club members involved with Inconnu Swim Club life guarding positions with the pool and recruiting staff. Recreation and Leisure guide ran its 4th edition; <ul style="list-style-type: none"> Offered a contest with an award of \$50.00 gift certificate for programming at the pool. 	<p>Action</p> <p>Look into cost of more supportive lift.</p> <p>Ensure accessibility is noted on the RFP for a new multi-use facility.</p> <p>Possible grants to help with accessible upgrades to equipment.</p>

- Was a very effective and positive way to advertise the recreation guide on social media and the city website.
- Printed copies of the Recreation and Leisure guide are also available in print at the visitor centre and pool reception desk.
- NPLP Operations;
 - Have not received any concerns about the temperatures being too cold in change rooms (apart from one other individual).
 - Thermometers have been posted and are viewable.
 - Facility staff fixed the water feature issue at the entrance to the pool – it was repaired with pvc piping (moved turtle and placed a lemon drop in the area) so the feature can work again.

Add the link for Recreation and Leisure guide to PRRD website also.

b) Facility Report – Corey Callison, City of Fort St. John:

- Tot Pool Update:
 - Tot pool was evaluated and seemed the best option was to turn it into a 'splash area' for young children. This cost is estimated at 30-40k (depending on the amount of features and the water pump install).
 - Would include demolition, install leveling and grading of the pool deck, electrical, plumbing, and engineering and feature purchases.
 - Funding is not allocated currently within the budget.
 - Tot pool was used last year as a tot pool briefly as it was leaking, but there is an interest in utilizing the area. When families are at the pool and tots are watching older siblings in lessons, this is a great distraction.
 - Commissioners would like to see an itemized cost of each with supporting information on each option (re-piping the existing tot pool, abandoning the pool, and creating the splash pad).
- Water usage update:
 - Pool is holding water well, and is currently saving funds as opposed to last year.
- Slide air quality:
 - Receives some complaints about the air quality in the slide area, coughing/red irritated eyes.
 - Consultant brought in to measure humidity and temperatures 3 times per week for a month to see if there are any similarities to correct the issue.
 - Will provide updates to Commission.
 - Possible solutions could be larger fan at the top of the slide, but will wait for consultant report.
 - Slide fills with a fog of
- Temperatures in dressing rooms:
 - Thermometer was placed in the hallway and monitored by facility staff, on average the temperature was between 22-25 degrees.
 - Contacted Kelowna and Richmond, their change rooms vary from 22-28 degrees.
 - We are within the minimum standard of 22 degrees.
 - Will look into insulating the next facility outer walls better in future.

Will continue to monitor the temperatures that are posted

Resolution No. 07/18

MOVED by Commissioner Boon

SECONDED by Commissioner Couch


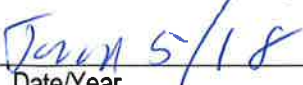


“THAT, the temperatures in the dressing rooms continue to be monitored by facility staff.”

CARRIED

c) Director of Finance – Shirley Collington, City of Fort St. John:

- Expenses highlighted on financial year to date information supplied and reviewed:
 - 25.54 in water consumed and are showing an expense of \$3,397.00/month in water metre expenses currently (as opposed to last year \$9,000/month).
 - Significant cost savings from repairs done in 2017.
- Tot Pool Expense:
 - Could use some of the capital budget cost to offset the cost of fixing the tot pool.

Please enter the day on the top of the report for comparison purposes.

<ul style="list-style-type: none"> o Revenue: <ul style="list-style-type: none"> ▪ We see an increase of revenue as families are looking for more to do in the winter months that is warm and families can swim for little cost. ▪ Private rentals are also popular and good revenue. 	
11. Adjournment: The meeting was adjourned at 11:36 a.m.	Action
 _____ Bruce Christensen, Chairperson  _____ Date/Year	 _____ Carrie Storozyznsky, Recording Secretary  _____ Date/Year
12. Next Meeting: <p style="text-align: center;">North Peace Leisure Pool – Pool Meeting Room Tuesday, June 5, 2018 at 9:00 am.</p>	Action Clerk book the Meeting room.