



<p><b>8. Correspondence:</b> None.</p>	<p><b>Action</b></p>
<p><b>9. New Business:</b></p> <p><b>a) Election of Chairperson and Alternate Chairperson for 2018;</b></p> <ul style="list-style-type: none"> <li>• Commissioner Christensen called for nominations from the floor for the 2018 Chairperson and alternate Chairperson;</li> </ul> <p>No. 24/17  MOVED by Commissioner Boon <span style="float: right;">SECONDED by Commissioner Couch</span>  <b>“THAT, the North Peace Leisure Pool Commission re-elect Commissioner Bruce D. Christensen as Chairperson of the Commission for 2018, AND FURTHER THAT the North Peace Leisure Pool Commission re-elect Commissioner Karen Goodings as Alternate Chairperson for 2018.”</b>  CARRIED UNANIMOUSLY</p> <p><b>b) 2018 Meeting Dates;</b></p> <ul style="list-style-type: none"> <li>• The following meeting date schedule for 2018 was proposed: <ul style="list-style-type: none"> <li>○ Tuesday, January 16, 2018 at 10:00am</li> <li>○ Tuesday, March 6, 2018 at 9:00am</li> <li>○ Tuesday, June 5, 2018 at 9:00am</li> <li>○ Tuesday, August 7, 2018 at 9:00am</li> <li>○ Tuesday, October 2, 2018 at 9:00am</li> <li>○ Tuesday, December 4, 2018 at 10:00am</li> </ul> </li> </ul> <p>Resolution No. 25/17  MOVED by Commissioner Boon <span style="float: right;">SECONDED by Commissioner Goodings</span>  <b>“THAT, the North Peace Leisure Pool Commission meeting schedule for 2018 dates be accepted as is.”</b>  CARRIED</p> <p><b>c) Smell – chemical in PRRD Offices;</b></p> <ul style="list-style-type: none"> <li>• PRRD Staff complaints of a scent in the office, chemical in nature. Brought to facility staff on location at the pool at time of incident.</li> <li>• Possibly from the Gymnastics club renovations; air handling unit is separate from rest of facility, and the construction workers were using propane burners and space heaters to assist in their work – could be possible exhaust from these tools/equipment.</li> </ul> <p><b>d) Heat in hallways and dressing rooms;</b></p> <ul style="list-style-type: none"> <li>• It is discussed that the temperature in the dressing room/hallway.</li> <li>• Monitoring the temperature would be helpful as everyone has a different comfort especially when the body is wet and right after the cool temperatures of the pool.</li> <li>• Shower temperature also is cool – Temperature of the water is monitored and at the temperature set by Northern Health.</li> </ul>	<p><b>Action</b></p> <p>Carrie to send invitations for 2018 year. Also to PRRD office contacts.</p> <p>In future, please contact Robin or Corey directly when and if this happens again so they can identify.</p> <p>Corey will monitor with thermometer the temperature in the common area.</p>
<p><b>10. Reports:</b></p> <p><b>a) Facilities Manager Report – Corey Callison, City of Fort St. John;</b></p> <ul style="list-style-type: none"> <li>▪ The Facilities Manager reviewed his report highlighting the following: <ul style="list-style-type: none"> <li>▪ Water consumption comparison – projected 25,245.30 cubic metres utilized water over 2017 compared to 2016 (51,470.61) savings of over ½.</li> <li>▪ There was a small fire at the pool November 24<sup>th</sup>; it was due to a faulty heat tracing line in the south east roof drainage pipe which kept it contained. New heat tape was installed and does not pose any permanent damage to the structure.</li> <li>▪ Evacuation policy was in effect.</li> </ul> </li> <li>○ When public are evacuated and the temperature outside is too cold (-40) what is the policy? <ul style="list-style-type: none"> <li>- The pool staff has stashed towels and blue booties, and will escort the public down the hallway towards the North Peace Arena lobby to stay warm and safe. There is also a heat rated safety door in between the NPA and the Pool for safety. In the event it is still a concern public will be escorted to the Kids Arena Field House – across the parking lot.</li> </ul> </li> </ul>	<p><b>Action</b></p>

- Tots pool – Requested options for the tot pool, we could feasibly turn it into a splash zone for kids easily by padding the bottom and having the water drain into the leisure pool and circulate. Would require a grate in the bottom to provide a barrier.

- Concerns around contamination of the tot pool to the leisure pool...will work as a cycle through to the leisure pool, regulation approved.

**b) Finance Report – Shirley Collington, City of Fort St. John:**

- The Finance Report reviewed highlighting the following:
  - Revenue is down for the ytd ending November 2017.
  - Service charges were decreased as the NPLP is utilizing the TD Merchant terminal instead of Activenet (service charges are significantly decreased).
  - Overtime has increased with staffing challenges over the year.
- Draft budget will be submitted to Kim French with PRRD for their review and submissions.

No. 26/17

MOVED by Commissioner Goodings

SECONDED by Commissioner Boon

**“THAT, the Draft Budget from the North Peace Leisure Pool Commission be submitted to and forwarded to Peace River Regional District for tax and reserve purposes and information.”**

CARRIED

**c) Pool Manager Report – Karin Carlson, City of Fort St. John:**

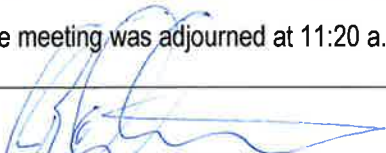
- The Pool Manager reviewed her report highlighting the following:
  - The Inconneau Swim Club has just informed Karin of their shortage over the year; they are 50k short for their club and therefore are required to significantly reduce their pool bookings & coaching fees to offset the cost.
  - This will open up the pool for more programming in the future to offset the cost and allow other lessons etc. to be available.
  - There are currently 5 maternity leaves in 2017, and have been fortunate to fill all of the positions.
  - Rec and Leisure guide was released (3<sup>rd</sup> edition) December 1<sup>st</sup> – it is a wonderful resource for all our customers – encouraged to check it out.
  - Accidents/incidents are down from last year – but not uncommon to have an influx followed by a quiet period.
  - Parents of children under 8 must keep within arms' length at all times. We give wrist bands to clearly identify a child's proximity to a care-giver, this is a government legislated law, not just a pool policy. Also, each caregiver (16 and over) can only be in charge of 3 children under 8 at any given time.
  - ELC program for students – will receive 2 credits per week (16 children participating).
  - Reduction in lessons is equivalent to loss in revenue as staffing was an issue in 2017.
  - New programming options coming up in 2018 include snorkeling lessons for families, mer-tale lessons and log rolling lessons.
  - Transient population is still an issue currently, had to call RCMP last week about an individual that, while sober, is an agreeable person, but while under the influence can be violent and uncontrollable.

Northern Health will need to approve this option – Corey meeting with them this week. Cost and info. will be available January meeting.

**11. Adjournment:**

The meeting was adjourned at 11:20 a.m.

**Action**

  
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Bruce Christensen, Chairperson

  
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Carrie Storozynsky, Recording Secretary

Jan. 30, 2018  
\_\_\_\_\_  
Date/Year

Jan. 30, 2018  
\_\_\_\_\_  
Date/Year

**12. Next Meeting:**

**North Peace Leisure Pool – Pool Meeting Room  
Tuesday, January 16, 2018 at 10:00 am.**

**Action**  
Clerk book the Meeting room.

