

Minutes of the North Peace Leisure Pool Commission Meeting



Date: August 1, 2017
Time: 9:00 a.m. – 10:24 a.m.
Place: City Hall – Council Committee Meeting Room

Chair: Commissioner Karen Goodings, Director Area B, PRRD

Present:

- Commissioner Gord Klassen, Councillor, City of Fort St. John
- Commissioner Brad Sperling, Director Area C, PRRD
- Commissioner Arlene Boon, Alternate Director Area B, PRRD
- Commissioner Willi Couch, Alternate for Director Sperling, PRRD
- Ross deBoer, Director of Recreation and Leisure Services, City of Fort St. John
- Karin Carlson, Pool Manager, City of Fort St. John
- Robin Langille, Director of Facilities and Grounds, City of Fort St. John
- Corey Callison, Facilities Manager, City of Fort St. John
- Shirley Collington, Deputy Treasurer
- Karen Prouse, Clerk III, City of Fort St. John

Absent:

- Commissioner Bruce Christensen, Councillor, City of Fort St. John

1. Call Meeting to Order:
 The meeting was called to order at 9:00 a.m.

2. Additions to the Agenda: <ul style="list-style-type: none"> • None 	Action
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<p>3. Adoption of the Agenda: Resolution No. 15/17 MOVED by Commissioner Klassen SECONDED by Commissioner Boon <i>"THAT, the agenda be adopted as presented or amended."</i> CARRIED</p>	Action
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<p>4. Adoption of the Minutes: Resolution No. 16/17 MOVED by Commissioner Boon SECONDED by Commissioner Couch <i>"THAT, the minutes of the North Peace Leisure Pool Committee Meeting of June 13, 2017 be accepted as presented."</i> CARRIED</p>	Action
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<p>5. Business Arising from the Minutes: None</p>	Action
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<p>6. Delegation: None</p>	Action
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<p>7. Old Business:</p> <ul style="list-style-type: none"> • Special Pool Commission meeting - September 6, 2017, 10:00 am at the Kids Arena Field House <ul style="list-style-type: none"> ○ The Pool Manager sent out a formal letter to City Council, PRRD, and the District of Taylor inviting all stakeholders to a special meeting to be held on September 6, 2017 to discuss future building replacement 	Action
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- A meeting has been arranged with School District #60 staff to discuss offering a lifeguard program to interested students as part of the PE curriculum. Students would be able to use the courses for PE credits towards graduation;
- Eagle Vision has been hired to do a video promotion advertisement to help market lifeguarding courses and careers;
- The Pool Manager has approached Northern Lights College to see if there may be students who would want part-time employment and qualify to complete the lifeguard program;
- The Pool Manager is exploring other modifications to programming in light of this shortage.
- Discussion:
 - The Pool Manager advised that although Public Swim is the busiest time and any reductions to programming would also affect lane swim, aqua fit, lessons and the swim club;
 - The Pool Manger has advertised on the City's website, at universities in other provinces, and in other communities with little or no success;
 - Commissioner Goodings asked how long before program cuts will be made;
 - The Pool Manger is preparing the schedule of programs for the fall as normal but will not know the outcome until September shut down;
 - The Director of Recreation and Leisure Services stated that it is very important for the Commission to understand the severity of the staffing situation and that there will be a point that service levels will change.
 - The Pool will continue to offer lifeguard courses;
 - The Pool Manager advised that she is a member of several forums and this is a wide spread problem. It is affecting pools, outdoor pools and beaches;
 - The demand for swim lessons is increasing but it is a challenge to run programs;
 - Possible future design could be smaller basins so that less lifeguards are needed for different categories of pools.

- Deputy Treasurer will look into this.

b) Deputy Treasurer Report

- The Deputy Treasurer reviewed the report highlighting the following:
 - A question was asked what the green totals and what the red totals meant.
 - Commissioner Goodings commented that the reporting of unfavourable categories is confusing, as well as having the salaries and benefits separated out;
 - The Deputy Treasurer explained that report is to provide an actual view rather than breaking the reports down into a monthly view;
 - Commissioner Klassen indicated that he appreciated the efforts of staff but prefers the report that provides an annual budget with the percentage of budget used. When the reports are on a month to month basis and seeing the changes it could raise alarms;
 - The Deputy Treasurer asked if the Commission would like the percentage variance instead of unfavourable and favourable and more of a summary report;
 - The Commission would like the report to be kept as simple as possible and kept to an actual YTD and an annual budget;
 - Left over capital funds are put into 2 reserve accounts: one is reserve for capital funding projects and the other is towards a new facility account

- The Deputy Treasurer will have the reporting kept as simple as possible

c) Facilities Manager Report – Corey Callison, City of Fort St. John;

- The Facilities Manager reviewed his report highlighting the following:
 - Items to be addressed at pool shut down include: floor scanning, gutter repairs, and general items
 - Pipe repair specialist that can fix 2" pipes without breaking up sections of the deck. The process will be cost and time effective and less intrusive.
 - Filter installations are on track,
 - A question was asked if the pool still received complaints about the sand on bottom of the pool and the sharpness of it. The Facilities Manager advised that the sand was changed to a ceramic variety and it is less abrasive and high traffic areas are touched up on an as need basis
 - When considering a new pool although more expensive tile will last longer and takes less to maintain, they will not require painting
- Brick installation going into the office area are a concern as they often shift

