

**HEALTH AND SAFETY POLICY**  
**Council Policy No. 66/12**

The City of Fort St. John is committed to providing a safe and healthy work environment for its employees, contract workers and visitors with the goal of preventing injuries, illnesses, property damage or damage to the environment. With a focus towards meeting the highest industry standards, the City will continue its work towards achieving the BC Municipal Safety Association Certificate of Recognition.

In order to satisfy this commitment, the City maintains a Health and Safety Program consisting of policies, procedures, equipment, facilities and other resources designed to protect worker health and safety. Knowledge of health and safety practices is critical to the safe performance of work duties therefore regular training will form the cornerstone of the City's Health and Safety Program, backed by regular inspections and ongoing supervision and support.

To maintain a safe and healthy workplace at all times, all employees and contract workers will work in accordance with the Health and Safety Program standards and legislated requirements. All work performed by the City will be done with due consideration to the health and safety of all persons.

Managers will organize the work in a manner that ensures workers are provided the necessary tools, training and personal protective equipment to perform their work in a safe manner. Managers will ensure that inspections are conducted, incidents are promptly investigated, unsafe practices or conditions are corrected without delay and investigation reports are reviewed.

Supervisors will ensure that all employees working under their direct supervision are informed of all identified hazards in their workplace and have received the necessary training and education to perform their work in a safe manner. Supervisors will establish safe work procedures, instruct workers in those procedures, correct unsafe practices and conditions, enforce health and safety rules and policies, and participate in incident investigations. Supervisors will set the example for workers to follow.

Workers will follow all safe work procedures and will maintain safe work habits to protect themselves and fellow workers from harm. Workers will report all incidents; including near miss incidents, and all unsafe conditions or practices immediately to his or her supervisor.

The Joint Occupational Health and Safety Committees will promote and support the Health and Safety Program through program development, inspections, investigations, complaint resolution and recommendations for continued improvement.

Through the active participation and cooperation of managers, supervisors, workers and the JOHS Committee, the City will promote healthy and safe work practices and attitudes as integral parts of its operations.