

COUNCIL COMMITTEES PORTFOLIO OF RESPONSIBILITIES POLICY
Council Policy No. 30/18

PURPOSE:

To appoint Council members to various committees, commissions, boards, organizations to ensure the City has representation.

POLICY:

Council Members' Central Responsibilities when representing/liasing on Council's behalf:

- To ensure that Council is adequately briefed as to the development of issues.
- Where members of Council are appointed as Council Liaison to other groups and agencies, it is the Councillor's responsibility to communicate Council's position and policy as adopted by resolution.
- Councillors are to strive to ensure that they facilitate a clear and open dialogue between City Council and such groups. In that regard they shall brief Council on meetings, proposals and development initiated by such groups. Copies of minutes and correspondence from such organizations shall be placed on the Council Information Package for the purposes of updating Council.
- It is incumbent upon the Members of Council when addressing groups to whom they act as a liaison that they clarify when they are stating their personal opinions.
- Council will meet annually with the following organizations:
 - Fort St. John Community Arts Council
 - North Peace Cultural Society
 - Northern Environmental Action Team
 - Fort St. John and District Sport Council
 - Northern Health
 - School District No. 60 (North Peace)

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**2014–2018 COUNCIL COMMITTEES
APPOINTED BY RESOLUTION**

<p>EMERGENCY PLANNING Mayor Ackerman – Chair Councillor Bolin & Councillor Klassen</p>	<p>PARCEL TAX REVIEW COMMITTEE Mayor Ackerman Councillor Hansen & Councillor Evans</p>
<p>*CITY OF FORT ST. JOHN – BC HYDRO JOINT PLANNING COMMITTEE FOR SITE C Mayor Ackerman Councillor Stewart & Councillor Bolin</p>	<p>BC HYDRO PEACE REGION NON-PROFIT COMMUNITY FUND COMMITTEE Mayor Ackerman</p>
<p>PEACE VALLEY OSB COMMUNITY ADVISORY COMMITTEE Mayor Ackerman</p>	<p>AFFORDABLE HOUSING COMMITTEE Mayor Ackerman</p>
<p>TOURISM FORT ST. JOHN BOARD Councillor Christensen</p>	<p>NORTH EAST BC RESOURCE MUNICIPALITIES COALITION Mayor Ackerman</p>
<p>ENERGY LITERACY COMMITTEE All Council</p>	<p>BC HYDRO PEACE WILLISTON ADVISORY COMMITTEE Mayor Ackerman</p>
<p>RESOURCE WORKS ADVISORY COMMITTEE Mayor Ackerman</p>	<p>2018 COMMUNITY AWARDS COMMITTEE Councillor Bolin – Chair Councillor Evans & Councillor Klassen</p>
<p>COMMUNITY BRIDGE (NORTH PEACE COMMUNITY RESOURCES SOCIETY) Mayor Ackerman</p>	
<p>SPORT CELEBRATION WALL STANDING COMMITTEE Councillor Stewart Councillor Evans</p>	<p>NATIONAL ZERO WASTE COUNCIL – Food Working Group Mayor Ackerman</p>
<p>2020 BC WINTER GAMES – FORT ST. JOHN NOMINATION COMMITTEE Mayor Ackerman – Chair Councillor Stewart & Councillor Klassen</p>	<p>RURAL FIRE PROTECTION AGREEMENT AND FIRE DEPARTMENT MANAGEMENT COMMITTEE Councillor Christensen Councillor Evans (Alternate)</p>
<p>OVERSIGHT COMMITTEE Councillor Bolin – Chair Councillor Bolin & Councillor Christensen</p>	<p>DOWNTOWN ACTION TEAM Councillor Klassen</p>

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**2014–2018 COUNCIL COMMITTEES
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PEACE RIVER REGIONAL DISTRICT BOARD APPOINTMENTS

Mayor Ackerman
Councillor Stewart
Councillor Christensen (Alternate)
Councillor Klassen (Alternate)
Councillors Bolin, Evans & Hansen appointed based on
availability

2014/2015 ACTING MAYOR APPOINTMENTS

December 2014/January 2015 – Councillor Bolin
February/March – Councillor Christensen
April/May – Councillor Davies
June/July – Councillor Evans
August/September – Councillor Klassen
October/November – Councillor Stewart

2015/2016 ACTING MAYOR APPOINTMENTS

December 2015/January 2016 – Councillor Bolin
February/March – Councillor Christensen
April/May – Councillor Davies
June/July – Councillor Evans
August/September – Councillor Klassen
October/November – Councillor Stewart

2016/2017 ACTING MAYOR APPOINTMENTS

December 2016/January 2017 – Councillor Bolin
February/March – Councillor Christensen
April/May – Councillor Davies
June/July – Councillor Evans
August/September – Councillor Klassen
October/November – Councillor Stewart

2017/2018 ACTING MAYOR APPOINTMENTS

December 2017/January 2018 – Councillor Bolin
February/March – Councillor Christensen
April/May – Councillor Hansen
June/July – Councillor Evans
August/September – Councillor Klassen
October – Councillor Stewart

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2014–2018 COUNCIL LIAISONS
APPOINTMENTS MADE BY MAYOR

COUNCIL LIAISON

Positions are liaison. Councillors are expected to attend/host a minimum of three meetings per year and are expected to brief the full Council following the meeting.

SENIORS
Councillor Evans

LIBRARY
Councillor Klassen

YOUTH ADVISORY COMMITTEE
Councillor Bolin
Councillor Hansen

WELCOMING COMMUNITY COMMITTEE
Mayor Ackerman
Councillor Evans

2014–2018 BOARD APPOINTMENTS
APPOINTED BY RESOLUTION

PEACE RIVER REGIONAL DISTRICT
Mayor Ackerman
Councillor Stewart
Councillor Christensen (Alternate)
Councillor Klassen (Alternate)
Councillors Bolin, Evans & Hansen appointed based on availability

CITY OF FORT ST. JOHN/DOIG RIVER FIRST NATIONS JOINT PLANNING COMMITTEE
Mayor Ackerman
Councillor Bolin
Councillor Stewart

NORTHERN DEVELOPMENT INITIATIVE NORTHEAST REGIONAL ADVISORY COMMITTEE
Mayor Ackerman
Councillor Christensen (Alternate)

NORTHERN MEDICAL PROGRAMS TRUST BOARD AND LOCAL COMMITTEE
Councillor Klassen

NORTH PEACE AIRPORT SOCIETY
Councillor Stewart
Director of Strategic Services

UNBC NORTHEAST REGIONAL ADVISORY COMMITTEE
Councillor Hansen
Councillor Christensen

NORTH PEACE LEISURE POOL CIVIC PROPERTIES COMMISSION
Councillor Christensen
Councillor Klassen

SITE C REGIONAL AND LOCAL GOVERNMENT LIAISON COMMITTEE
Mayor Ackerman

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**2014–2018 BOARD APPOINTMENTS
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**PEACE RIVER REGIONAL DISTRICT NORTH
PEACE FRINGE AREA OCP STEERING
COMMITTEE**
Mayor Ackerman

**UVIC - PACIFIC INSTITUTE FOR CLIMATE
SOLUTIONS ADVISORY BOARD**
Mayor Ackerman

**PEACE RIVER REGIONAL DISTRICT NORTH
PEACE FRINGE AREA OCP COMMUNITY
ADVISORY COMMITTEE**
Councillor Stewart
Councillor Klassen

WINTER CITIES STRATEGY TEAM
Mayor Ackerman
Councillor Evans