

INSPECTION AND MAINTENANCE OF SIDEWALKS (Excluding Snow and Ice) POLICY
Council Policy No. 109/12

PURPOSE:

In light of Council's budgetary constraints, including financial, economic and personnel resources, this policy is established to direct the Departments of Public Works and Planning and Engineering to provide an assessment of the condition of the sidewalks within the City of Fort St. John (the Municipality) in order to identify and repair defects or hazards on the sidewalk as per established Policy.

POLICY:

1. INSPECTION

- (a) All sidewalks within the Municipality are designated as Zone A or B, based on the number and type of pedestrian traffic using the particular sidewalk, as per attached Schedule "A" (Map)

Zone A. Commercial, Schools, Parks, Walkways and Hospital; and

Zone B. Residential and Industrial

- (b) All sidewalks designated as Zone A shall be inspected once a year, to assess their condition and identify any defects or hazards to pedestrians.
- (c) All sidewalks designated as Zone B shall be inspected once every three years.
- (d) The sidewalk inspections shall be done using GPS to record the location, type and level of the defect to be stored in the City's GIS system.
- (e) All defects or hazards identified shall be classified on a 2 point rating scale, as defined under Section 2 Sidewalk Defects, "Rating Scale Definition"
- (f) The inspection shall include checking for defects as set out in Section 2 of this policy.

2. SIDEWALK DEFECTS

2.1 Defect Rating

Rating Scale Definition

Level 1: 1 cm to 2.5 cm

Level 2: more than 2.5 cm

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2. SIDEWALK DEFECTS (continued)

2.2 Repair

- (a) All defects classified as level 2 shall be scheduled for repair and marked (pink color) for public notice immediately.
- (b) All defects and hazards classified as level 1 shall be documented, reviewed on the next scheduled inspection.
- (c) Any defect regardless of level that does not have a vertical deflection shall be documented and reviewed on the next scheduled inspection
- (d) Any defect that does not meet the Level 1 or Level 2 criteria will not be dealt with.

3. SIDEWALK WHEELCHAIR ACCESS RAMPS

Access ramps should be examined on the same basis as Section 2. Field personnel should be provided with the industry standard for "Access Ramps".

Other obstacles to note include:

- water pooling
- steep ramp radius
- catch basin location
- **entry into unmarked high traffic area crosswalks**

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