A Bylaw to Establish Various Fees and Charges for Community Services

WHEREAS, Section 194 of the Community Charter provides authorization to municipalities to impose fees for all or part of a service that a municipality may provide and to impose fees for the use of municipal property,

AND WHEREAS, the City of Fort St. John deems it necessary to establish fees and charges for various municipal services,

NOW THEREFORE, the City of Fort St. John in open meeting assembled, enacts as follows:

1. TITLE

This bylaw may be cited as “Community Services Fees and Charges Bylaw No. 2460, 2019”.

2. DEFINITIONS

Categories of Public Users:

Individual users:

- Pre-Schooler: An individual from 0 to 5 years old;
- Youth: An individual between 6 to 18 years of age;
- Adult: An individual between 19 to 64 years of age;
- Senior: An individual 65 years of age and over;
- Family: Up to two adults and four youth residing in the same household.

Categories of User Groups:

- Youth Non Profit: A non-profit organization whose primary purpose is providing a community service where the youth in the local community is the beneficiary. 80% of the membership must be 18 years of age and under to qualify for youth status. Groups not meeting the 80% membership under the age of 18 would qualify for adult non-profit status. Examples include but not limited to Girl Guides, Scouts and Minor Sports groups.

- Adult Non Profit: A non-profit organization whose primary purpose is providing a community service where the adults in the local community are the beneficiary. Adults are between the age of 19 and 64 years of age. Examples include but not limited to Fort St. John Recreation Hockey, North Peace Potters Guild.
• Senior Non Profit: A non-profit organization whose primary purpose is providing a community service where the seniors in the local community is the beneficiary. 80% of the membership must be 65 years of age and over to qualify for senior status. Groups not meeting the 80% membership over the age of 64 would qualify for adult non-profit status. Examples include but not limited to Save Our Northern Seniors (SONS), North Peace Housing Society, and senior sport groups.

• Private Group: A private individual or organization requesting use of a facility for the purpose of a private function where no profit is being generated by that group. Examples include but not limited to family reunion, wedding or picnic; Church congregation activity; service club Annual General Meeting; government agencies providing training to their employees or corporations holding meetings.

• Commercial: A company or business requesting use of a facility for its own profit or generating revenue. Examples include an entertainment promoter, a travelling circus, the NHL Old Timers Promotion Show, and the CKNL Tradeshows.

• Internal Users: All departments and associated committees within the City of Fort St John using a recreational facility for its departmental needs. Examples would include but not limited to. Engineering meeting, Municipal Elections Committee, Council approved initiatives, YAC meetings, Sports Council, Learning and Development Training.

Miscellaneous Definitions:

• Drop-In Admission or Ticket: The drop-in admission or ticket provides the bearer with access to public skate, drop-in hockey, public swim or public drop-in dry-floor use.

• Non-Prime Time: between 8:00am – 3:00pm, Monday through Fridays during the school year and is not applicable on holidays or non-instructional days.

• Non-Profit Organization: A registered society in the province of BC or Canada.

• Rental Agreement Use: A person and/or group who rents a space through a rental contract and controls the uses and the users of that space during the period of rental.

• Taxes – not included in the rental rate in Schedule A.

School Definitions:

• Hours – School use occurs during school hours (8:00 am – 3:00pm)

• School District: All schools, programs and departments as provided in School District No. 60 District Directory as well as Home schoolers, Christian Life School, and other students where they reside within City limits attending an accredited school.
3. OTHER

In cases where demand is high for a facility during a limited time period and there is an economic reason to attempt to shift some of that demand to an otherwise low demand period, discount pricing may be used to provide the incentive to shift demand to the lower use period. In cases where the costs exceed normal costs, there may be a premium applied to the regular rate schedule. This is the only reason that prices should vary with time. The following demand shifting incentives and premium charges will be implemented:

- Non-Prime Time - The City shall implement an incentive to use facilities during this time by offering a 25% discount to all hourly rates booked during Non-Prime time. This Non-Prime Rate shall not apply to rentals 3 hours or longer.

- Spring and Summer Ice: Ice bookings between April 1 and August 31 shall have a premium of 35% added to the applicable fees.

GUIDING PRINCIPLES TO CALCULATING FEES AND CHARGES

- Transparency – User fees and subsidies are reported for all City recreational services in a transparent manner.
- Service Efficiency – Prices are set to ensure optimal service delivery and administrative efficiency.
- Public Engagement Principle – the public will have opportunities to engage with the City, and to provide input on a user fee and charges bylaw.
- Actual Cost Principle – The actual cost of service delivery is well understood prior to setting user fee or subsidy rates.
- Benefit Principle – Those who benefit from a good or service should pay in proportion to the benefit they receive.
4. **APPLICATION OF THE BENEFIT PRINCIPLE**

Fort St John's assessment of the overall public benefit for all public leisure services as determined throughout the review in 2011, 2013 and again in 2018 is identified below. It reflects the assessment and the justification for public subsidy for each of the categories of uses and users that might be made of indoor and outdoor public recreation spaces.

5. **CALCULATING FEES AND CHARGES USING THE BENEFITS BASED PRINCIPLE**

<table>
<thead>
<tr>
<th>USERS</th>
<th>DROP-IN ADMISSIONS</th>
<th>RENTALS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individuals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pre-School (0-5 years)</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>Youth (6-18 years)</td>
<td>25%</td>
<td></td>
</tr>
<tr>
<td>Adult (19-64 years)</td>
<td>50%</td>
<td></td>
</tr>
<tr>
<td>Senior (65 years +)</td>
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</tr>
<tr>
<td>Family (2a+4y)</td>
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<tr>
<td>Groups</td>
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<tr>
<td>Youth Non Profit</td>
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<tr>
<td>Adult Non Profit</td>
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<td></td>
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<tr>
<td>Senior Non Profit</td>
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<tr>
<td>Private</td>
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<tr>
<td>Commercial</td>
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<tr>
<td>School District</td>
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</table>

The recreation fees and charges are attached to and form part of this bylaw as Schedule “A”.

6. **REPEAL**

Fees and Charges for Community Services Fees and Charges Bylaw No. 2137, 2014 and Community Services Fees and Charges Amendment Bylaw No. 2316, 2016 will be repealed as of September 1, 2019.

7. **SEVERANCE**

If any section, subsection sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
8. **EFFECTIVE DATE**

This bylaw will come into force and take effect on September 1, 2019.

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**READ FOR A FIRST TIME THIS**
8\textsuperscript{th} DAY OF APRIL, 2019

**READ FOR A SECOND TIME THIS**
8\textsuperscript{th} DAY OF APRIL, 2019

**READ FOR A THIRD TIME THIS**
8\textsuperscript{th} DAY OF APRIL, 2019

**ADOPTED THIS**
23\textsuperscript{rd} DAY OF APRIL, 2019

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LORI ACKERMAN
MAYOR

LAURA HOWES
DEPUTY CITY CLERK
### Indoor Recreation Facilities

#### Dry Floor
- **North Peace Arena and Pomeroy Sport Centre (per rink, per hour)**
  - **Minor / Youth / Senior Non-Profit**: $46.00
  - **Adult Non-Profit**: $92.25
  - **Private**: $138.25
  - **Commercial**: $184.75

#### Pomeroy Sport Centre (Exclusive Use of Entire Facility)
- **Per Day - Minor / Youth / Senior Non-Profit**: $2,077.50
- **Per Day - Adult Non-Profit**: $4,054.50
- **Per Day - Private**: $5,778.00
- **Per Day - Commercial**: $7,870.50

#### North Peace Arena and Pomeroy Sports Centre Ice Rink Rentals
- **Regular Season (per hour)**
  - **Minor / Youth / Senior Non-Profit**: $62.25
  - **Adult Non-Profit**: $124.75
  - **Private**: $187.00
  - **Commercial**: $246.75

#### Other Ice Rates
- **Spring Ice**
  - **Regular season rate plus 35%**
  - **Summer Ice**
  - **Regular season rate plus 35%**

#### Non-Prime Rate
- **Flood of rinks after scheduled time (15 minutes)**
  - **at cost**
- **Flood of Oval after scheduled time (45 minutes)**
  - **at cost**

#### Exclusive Use of Dressing Room per year (NPA Historical Agreements Only)
- **Special Event - Coverage of Ice Surface**
  - **As Per Policy**

#### Public Skate or Drop In Programming
- **Preschool (0-5 yrs)**
  - **No charge**
- **Youth (6-18 yrs)**
  - **$3.50**
- **Adult (19-64 yrs)**
  - **$4.25**
- **Senior (65 yrs)**
  - **$3.50**
- **Family (Max. 2 adults and 4 youth residing in same house)**
  - **$9.00**

#### Kids Arena Fieldhouse
- **Indoor Turf Pitch Rentals (per hour)**
  - **Minor / Youth / Senior Non-Profit**: $24.00
  - **Adult Non-Profit**: $43.75
  - **Private**: $63.75
  - **Commercial**: $103.25

#### Meeting Rooms in NPLP, PSC or KAFH
- **Hourly**
  - **Youth / Senior Non-Profit**: $23.00
  - **Adult Non-Profit**: $29.25
  - **Private**: $34.75
  - **Commercial**: $54.50

#### Common Areas Rentals (per 32 square feet, per day)
- **Youth / Senior Non-Profit**: $20.00
- **Adult Non-Profit**: $31.00
- **Private**: $40.00
- **Commercial**: $50.00

#### Fitness Area Rentals (per hour)
- **Training Gym - Minor / Youth / Senior Non-Profit**: $26.45
- **Training Gym - Adult Non-Profit**: $33.64
- **Training Gym - Private**: $39.95
- **Training Gym - Commercial**: $62.68
- **Studio - Minor / Youth / Senior Non-Profit**: $23.00
- **Studio - Adult Non-Profit**: $35.25
- **Studio - Private**: $54.50

#### Exclusive Use (per hour)
- **Minor / Youth / Senior Non-Profit**: $34.75
- **Adult Non-Profit**: $61.75
- **Private**: $77.50
- **Commercial**: $101.75

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*Page 1 of 2*
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<thead>
<tr>
<th>Item</th>
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<td>Ball Diamond or Soccer Pitch Rental (per hour)</td>
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